

Minutes of the Search Committee meeting held on Monday 25th November 2024 at 3.00pm in Conference Room 2, Broadway

Present: Valerie Little
Neil Thomas, Chief Executive and Principal (CEP)
Liam Butler (Teams)
Ana Ferreira

In attendance: Gill Darwood, Director of Corporate Governance (DCG)
Diana Martin (Vice Principal)

1 Confirmation of quorum and apologies for absence

1.1 The Director of Corporate Governance confirmed that a quorum was present.

2 Declarations of Interest

There were no declarations of interest.

Tsitsi Madzingira joined the meeting.

3 Meeting with prospective Corporation member – Tsitsi Madzingira

3.1 A copy of the application form submitted by Tsitsi Madzingira was considered.

3.2 Members held an informal discussion with Ms Madzingira to ascertain her interest in and knowledge of further education, details of her relevant experience in relation to internal audit, her understanding of the commitment required from a member of the Audit Committee and other matters.

As this point Ms Madzingira left the meeting.

3.3 **It was resolved** to recommend the appointment of Tsitsi Madzingira as a co-opted member of the Audit Committee, subject to satisfactory references and DBS clearance.

4 Minutes of Meeting held on 2nd October 2024

4.1 The minutes of the meeting held on 2nd October 2024 were accepted as a true record.

5 Matters Arising

5.1 There were no matters arising which were not covered on the present agenda.

6 Any other business

6.1 There were no items of other business.

7 Date of next meeting

7.1 24th June 2024 unless agreed otherwise.

The meeting closed at 3.50pm.

Approved by committee members at the meeting held 23rd June 2026.