

## Minutes of the Special Corporation Meeting held on Thursday 18<sup>th</sup> January 2024 at 5pm via Microsoft Teams

Members present:      Liam Butler                      Jason Parker  
                                 Wendy Davies                      Liz Sithole  
                                 Nirmal Gupta                      Jack Stokes  
                                 Paul Hartridge                      Neil Thomas (Chief Executive & Principal)  
                                 Valerie Little                      Tom Westley  
                                 Paul Noon (Chair)                      Sarah Wood

In Attendance:      Gill Darwood (Director of Corporate Governance)  
                                 Diana Martin (Vice Principal)

### Board administrative matters

#### 1      **Confirmation of quorum**

1.1      The Director of Corporate Governance (DCG) confirmed that a quorum was present.

#### 2      **Apologies for absence**

2.1      Apologies for absence had been received from Anumit Kaur and Lord Ian Austin.

#### 3      **Declarations of interest**

3.1      There were no declarations of interest.

### Matters for approval

#### 4      **Strategic Plan 2024-27**

4.1      The CEP presented the final draft of the Strategic Plan 2024-27 which now required members formal approval. The plan now incorporated feedback from the recent Ofsted inspection and was informed by the recently completed annual strategic impact assessment.

4.2      Members provided their feedback on the document and the CEP and VP provided further explanation in relation to the points raised, including the College's approach to Artificial Intelligence, careers advice and guidance, employability, the local Skills Improvement Plan, employer engagement and stakeholder feedback. The plan was shorter than the previous strategic plan and aimed to represent each section on a double page spread. There were a few minor typographical errors to correct before the document was sent to the design agency for final production but no further material changes were proposed.

4.3      The CEP and VP explained that performance against the actions in the plan would be measured and monitored through the operational development plan, the annual strategic impact assessment and the College's annual review and refresh of its Accountability Statement.

- 4.4 Members agreed the content of the Strategic Plan, noting that it reflected previous discussions of the Corporation in relation to key strategic priorities.
- 4.5 **It was resolved** to approve the Strategic Plan 2024 – 27.
- 5 **Any Other Business**
  - 5.1 There were no items of other business.
- 6 **Date of next meeting**
  - 6.1 The next meeting would be held on Tuesday 19<sup>th</sup> March 2024

The meeting closed at 17.28 hours.

*Approved by Corporation members at the meeting held on 19<sup>th</sup> March 2024.*