

## **Minutes of the Search Committee meeting held at 9.00am on Tuesday 11<sup>th</sup> October 2022 via Microsoft Teams**

Present: Liam Butler  
David Whatton (Chair)

In attendance: Gill Darwood, Director of Corporate Governance (DCG)

### **1 Confirmation of quorum and apologies for absence**

- 1.1 The Director of Corporate Governance (DCG) confirmed that a quorum was present. Apologies for absence had been received from Valerie Little and Neil Thomas.

### **2 Declarations of Interest**

- 2.1 There were no declarations of interest.

### **3 Appointment of Chair and Vice Chair for 2022/23**

- 3.1 This item was deferred to the next meeting. D Whatton took the chair for the present meeting.

### **4 Minutes of Meeting on 14<sup>th</sup> July 2022**

- 4.1 The minutes of the meeting held on 14<sup>th</sup> July 2022 were accepted as a true record for signature by the Chair.

### **4.2 Matters Arising**

- 4.2.1 There were no matter arising.

### **5 Meeting with prospective co-opted committee member – Julius Adams**

*At this point Julius Adams joined the meeting.*

- 5.1 Members asked Mr Adams a variety of questions to ascertain his interest in and knowledge of further education, details of his relevant experience, his understanding of the commitment required from a co-opted member of the Standards Committee and other matters. Mr Adams outlined his background, experience and commitment to the role of member of the Standards Committee, explaining that his experience included working with SEND learners and disaffected learners as well as English language for refugees. He outlined his previous governor experience as an elected staff member at a further education college which had provided him with an understanding of the activities related to the role of governor in wider engagement with College activities.

- 5.2 The DCG agreed to arrange for Mr Adams to visit the College to meet with the CEP and undertake a tour of the Dudley campus.

*At this point Julius Adams left the meeting.*

- 5.3 **It was resolved** To recommend the appointment of Julius Adams as a co-opted member of the Standards Committee, subject to references and DBS clearance.

**6 Review of Committee's Terms of Reference 2022/23**

6.1 The DCG presented a report on a review of the Committee's terms of reference. It was noted that there had been a minor revision to the duties section to include a review of governors' training and development. No substantive changes were recommended to the terms of reference.

6.2 Members noted that it would be helpful to convene a further meeting of the committee for the following half term to look at the committee's role in monitoring governor training and development activity.

6.3 **It was resolved** To recommend the committee's terms of reference 2022/23 to the Corporation for approval.

**7 Committee's Annual Report 2021/22**

7.1 The DCG presented the annual report of the Search Committee for 2021/22. It was noted that the Committee had met on two occasions in 2021/22 and had fulfilled all its duties as shown in its terms of reference.

7.2 **It was resolved:** To approve the committee's annual report for 2021/22.

**8 Any Other Business**

8.1 The DCG provided a brief update in relation to the Chair recruitment which was currently ongoing.

**9 Date of next meeting**

9.1 Shortlisting for Chair recruitment – Tuesday 8<sup>th</sup> November at 10.30am via Microsoft Teams (apologies received from V Little).

The meeting closed at 10.59.

***Approved by committee members at the meeting held on 7<sup>th</sup> June 2023.***