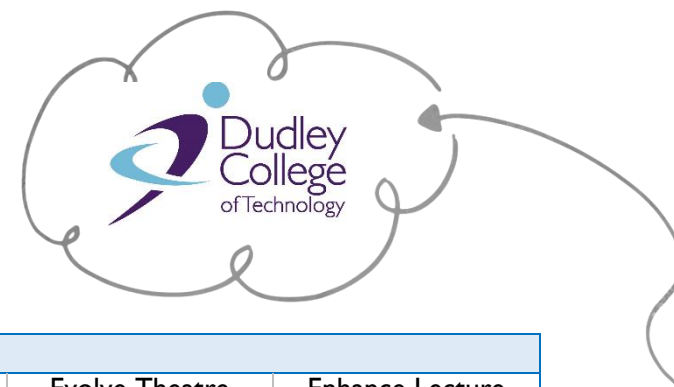


Venue Hire & Conferencing

Telephone: 01384 36 3000

Email: samantha.westwood@dudleycol.ac.uk



ROOM STYLE AND CAPACITY						
	The Great Hall, Broadway	Conference Room 01, Broadway	Conference Room 02, Broadway	General Meeting Room+	Evolve Theatre	Enhance Lecture Theatre
Boardroom	50	26	16	20	-	-
Theatre	400	99	35	-	180	60
Cabaret	250	60	24	30	-	-
Classroom	180	54	21	25	-	60
HIRE AND CHARGES						
Full Day	£450	£450	£160	£100	POA dependent upon technical set up requirements	£300
Half Day (4 hrs)	£250	£250	£100	£70		£175
Hourly	£60	£60	£25	£20		£45
Evening	£275	£275	£120	£110		£200
FACILITIES						
Data Projector	✓	✓	✓	✓	✓	✓
Ground Floor	✓	✓	✓	-	✓	✓
Lift	✓	✓	✓	✓	✓	✓
Induction Loop*	✓	✓	✓	✓	✓	✓

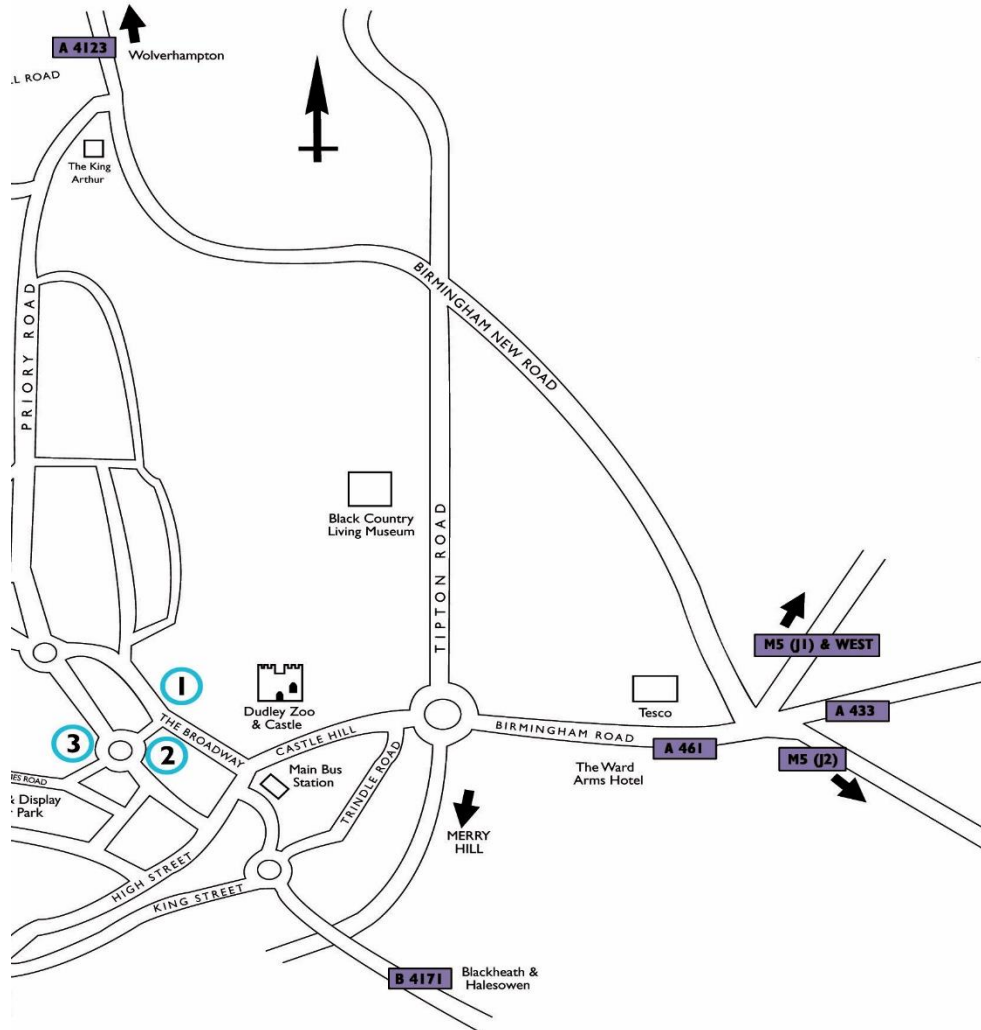
*This may include a portable Induction Loop.
+ Rooms are available at Broadway, Dudley Evolve, and Dudley Advance.

ADDITIONAL EQUIPMENT HIRE CHARGES			
Laptop	£25 per day	Stage lighting with control desk and PA audio lead	£10 per day
Lectern	£10 per day	50" T.V and stand	£35 per day
HD Camcorder (small)	£25 per day	Technical support*	£18 per hour
Lead Microphone and stand (floor or desk)	£15 per microphone	Security/ First aider*	£18.60 per hour
Radio microphone- Handheld or Lapel (max 2)	£20 per microphone	Personal licence holder*	£18 per hour
Digital camera (compact) and tripod	£20 per day	Coffee shop/ bar*	£18 per hour

Please note:

- There is no VAT added on to room hire. All prices subject to change.
- * Price dependant on one person attending depending on their availability

Additional information



(1) Broadway Campus
The Broadway Dudley West Midlands DY1 4AS
(2) Dudley Evolve
Tower Street Dudley West Midlands DY1 1AF
(3) Dudley Advance and Dudley Enhance
Priory Road Dudley West Midlands DY1 4AD

Please note:

- There is no VAT added on to room hire. All prices subject to change.
- * Price dependant on one person attending depending on their availability