



**Minutes of the Search Committee meeting held on Wednesday
3rd November 2021 at 4pm in the Chief Executive & Principal's office/or via
Teams**

Members Present: Liam Butler (via Teams)
Valerie Little
Neil Thomas
David Whatton

In attendance: Gill Darwood (Director of Corporate Governance) (DCG)

1 Confirmation of quorum and apologies for absence

1.1 There were no apologies for absence. The DCG confirmed that a quorum was present.

2 Declarations of Interest

2.1 There were no declarations of interest.

3 Appointment of Chair and Vice Chair for 2021/22

3.1 David Whatton was appointed as chair and Liam Butler as Vice Chair for 2021/22.

4 Minutes of Meeting on 21st June 2021

4.1 The minutes of the meeting held on 21st June 2021 were approved as a true record for signature by the Chair.

4.2 Matters Arising

4.2.1 There were no matters arising.

5 Meeting with prospective Corporation member – Sukhninder Panesar

At this point Professor Panesar joined the meeting.

5.1 A copy of the application form submitted by Professor Sukhninder Panesar was considered.

5.2 Members asked Professor Panesar a variety of questions to ascertain his interest in and knowledge of further education, details of his relevant experience, his understanding of the commitment required from a member of the Corporation and other matters. Professor Panesar outlined his background, experience and commitment to the role of Governor of the College. He outlined his view of further education generally and the College in particular, with particular reference to his role within the University and the lead role he had played in widening participation, promoting equality, diversity and inclusivity and in developing the student experience and learner voice. In response to his questions, members provided details of the College and its governance arrangements.

At this point Professor Panesar left the meeting.

5.3 **It was resolved** To recommend to the Corporation that Professor Sukhninder Panesar be appointed as an external member of the Corporation for a term of office of four years and that he be appointed to the Standards Committee.

6 **Review of Committee's Terms of Reference 2021/22**

6.1 The DCG presented a report on a review of the Committee's terms of reference. It was noted that there had been a minor revision to the duties section to include the responsibility for approving related policies, but that no substantive changes were recommended to the terms of reference.

6.2 **It was resolved** To recommend the terms of reference 2021/22 to the Corporation.

7 **Committee's Annual Report 2020/21**

7.1 The annual report of the Search Committee for 2020/21 was considered. It was noted that the Committee had met on two occasions in 2020/21 and had fulfilled all its duties as shown in its terms of reference.

7.2 **It was resolved** To approve the committees' annual report 2020/21.

8 **Any Other Business**

8.1 There were no items of other business.

9 **Date of next meeting**

9.1 The next meeting of the committee will be held on Tuesday 1st March 2022 at 3pm in Conference Room 2.

The meeting closed at 17.00hrs.

Approved by committee members at the meeting held 14th July 2022.